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OL REPORTS COST REDUCTION

	Report Number	Type Savings	Savings Realized Man-hours	Savings Realized Dollars
1.	DDS/OL/BFB-7	Frequency (Monthly to Quarterly)	10	$ 94.32
2.	DDS/OL/BPS-2	Frequency (Semiannual to Annual)	14	186.96
3.	DDS/OL/PS-2	Frequency (Semiannual to Annual)	104	893.75
4.	DDS/OL/PMS-5	Frequency and Number of Copies	3	57.30
5.	DDS/OL/PMS-7	Number of Copies		75.12
6.	DDS/OL/PMS-8	Number of Copies		172.76
7.	DDS/OL/PD-1	Number of Copies	14	63.00
8.	DDS/OL/PD-7	New Format/Fewer Copies	44	179.28
9.	DDS/OL/PD-13	Frequency (Semiannual to Annual)	7	63.50
10.	DDS/OL/PD-14	Number of Copies	20	84.36
11.	DDS/OL/PD-15	Number of Copies	130	1,139.84
12.	DDS/OL/SD-2	Frequency (Annual to Semiannual)	54	409.52
13.	DDS/OL/SD-12	Number of Copies & Frequency	24	80.32
14.	DDS/OL/SD-17	Discontinue	46	259.44

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	Report Number	Type Savings	Savings Realized Man-hours	Savings Realized Dollars
15.	DDS/OL/SD-57	Discontinue	12	$ 48.48
16.	DDS/OL/SD-59	Discontinue	24	116.16
17.	DDS/OL/SD-60	Discontinue	6	29.12
18.	DDS/OL/SD-61	Discontinue	6	49.68
19.	DDS/OL/SD-80	Frequency (From 12 to 6 Times Annually)	1,920	11,170.32
20.	DDS OL/SD-82	Discontinue	420	3,051.00
21.	DDS/OL/SD-84	Frequency (Quarterly to Semiannual)	16	136.40
22.	DDS/OL/SD-86	Frequency (Semiannual to Annual)	120	706.98
23.	DDS/OL/SD-88	Frequency (Monthly to As Needed)	6	52.32
24.	DDS/OL/SD-95	Discontinue		2.16
25.	DDS/OL/SD-96	Discontinue		.72
26.	DDS/OL/SD-97	Discontinue		.72
27.	DDS/OL/SD-101	Number of Copies/Frequency	480	2,937.84
28.	DDS/OL/RECD-1	Frequency (Semiannual to Annual)	41	316.93
29.	DDS/OL/RECD-9	Discontinue	36	262.08

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	Report Number	Type Savings	Savings Realized Man-hours	Savings Realized Dollars
30.	DDS/OL/RECD-17	Discontinue	12	$ 81.84
31.	DDS/OL/PSD-9	Frequency (Semiannual to Annual)	18	211.86
32.	DDS/OL/PSD-11	Frequency (Quarterly to Annually)	2	11.10
33.	DDS/OL/PSD-12	Discontinue	1	7.70
34.	DDS/OL/PSD-15	Discontinue	9	48.48
35.	DDS/OL PSD-24	Discontinue	4	26.00
36.	DDS/OL/PSD-27	Discontinue	299	2,738.32
37.	DDS/OL/LSD-2	Frequency (Eliminate Quarterly Report)	57	301.11
38.	DDS/OL/LSD-3	Frequency	63	284.91
39.	DDS/OL/LSD-8	New Format	66	230.04
40.	DDS/OL/LSD-13	Frequency (Semiannual to Annual)	6	53.10
41.	DDS/OL/LSD-14	Discontinue	12	68.48
	TOTALS		4,106	$26,703.32

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